

MINUTES
Library Advisory Board
January 9, 2008

Dick called the meeting to order at 7:04 p.m.

CALL TO ORDER

Members present: Elaine Day, Dick Haglund, Vlasta Havel, Ray Lambeth, Mark Schwier, Eve Slinker

ATTENDANCE

Members absent: Bethany Gabbert, Dick Nguyen

Library staff members: Elizabeth Hughes, Chad Reisig, Sonja Somerville, Gail Warner

Minutes were reviewed for November 14, 2007. Vlasta moved and Eve seconded that minutes be approved. Motion carried.

MINUTES

Gail said that she received an email from board member Bethany Gabbert saying that she was scheduled to teach classes during the January, February & March board meetings. Gail suggested that the Board put Bethany on a temporary leave of absence.

OPEN ISSUES
Miscellaneous
Board Items

Mark moved and Ray seconded that Bethany be put on a leave of absence. Motion carried.

MOTION

Mark pointed out that there is a vacant board position. Gail said city council must meet and approve new board members. Liz will send blank application forms to the board for distribution.

Chad said the Battle of the Bands event was sold out in December, making four consecutive events sold out. Four bands performed at the event and the winner was "Crossing 13th" who will play their showcase concert in April. Tray Michaels, a contemporary Christian artist, will be performing February 1st.

Entrepreneurial
Projects

Sonja said that author Maria Amparo Escandon will be speaking at the end of February and the Statesman Journal will run an article in the newspaper before the event. Sonja is trying to arrange an Oregon author's panel at the end of April, which will be a free event.

Chad said the software training took a hiatus over the holidays. Six more Word and Excel classes are being planned. The fee for City employees is \$45 for a half day training session. The group discussed increasing the cost by a small amount in the future. Gail said the interim city manager said the Library is the "official" city training provider.

Sonja said the position for the marketing intern has been reopened and will be filled soon. The other 4 interns are working out well, and will attend at least one board meeting in the future. Carrie Caster from Circulation has been assigned as the new coordinator working with Sonja.

Librarians for the
Future Grant

Gail said there may be budget cuts next fiscal year. Chad said \$317,000 was the proposed cut to the library. There may be one-time-money for re-carpeting the library. The group discussed the affect of potential budget cuts and the budget process.

Budget FY 08-06

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Gail said the January date needed to be changed for the strategic planning session. The dates have been modified to February 20 and March 19, which have been better received by participants. Chad said a promotional video will debut at the initial meeting of the Strategic Planning Committee. The video may be used for community groups, and can be edited to target audiences.

OLD BUSINESS
Strategic Plan

Sonja said the day-long focus was diversity, with Frances Portillo presenting in the morning and various breakout sessions scheduled in the afternoon. Pizza was served to the staff for lunch and an employee art exhibit was arranged by Circulation employee Carrie Caster. Gail said Sonja does a good job of arranging this event yearly, which is funded by the Foundation and the Friends.

Staff
Development Day

Gail said the yearly patron parking permit program has been cancelled. It was deleted from the fee schedule, and the program was closed permanently at the end of December. An article ran in the Statesman Journal about the end of the program.

NEW BUSINESS
Yearly Patron
Parking Permits

Nothing to report.

REPORTS
Chair's Report

Gail said there was an article in the paper about the Keizer library. Keizer is proposing a 17,000 sq. ft. space for a library, far under OLA standards. Currently Keizer residents may either use a CCRLS library card or purchase a full-service card, with the majority of those patrons using the Salem Public Library for services. The group discussed the ramifications of serving Keizer patrons. CCRLS is currently conducting a strategic plan and the board will be provided with a copy of the consultant's report. The satisfaction level of participating libraries is only 50% and there may be some response on the part of CCRLS to provide more timely services. The same consultant employed to do the library's strategic plan is also conducting the CCRLS strategic plan.

Director's Report

Sonja said "Library 2 Go" was awarded an LSTA grant to purchase downloadable videos and children's books.

Community
Relations Report

Chad said the management team will be attending the Friends meeting next week to discuss how much money the Friends will be contributing to library programs in the next year.

Friends Report

Mark said that Foundation Day is scheduled for March 8th and the board is encouraged to attend.

Foundation
Report

The next board meeting is on Wednesday, February 13, 2008, 7:00 pm, in the Heritage Room.

NEXT MEETING

The meeting adjourned at 8:04 pm.

ADJOURNMENT

Submitted by: Elizabeth Hughes, Staff Assistant